

Boolean Search

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What is Boolean Search?

- **Boolean search** is a structured search process that allows the user to insert words or phrases such as AND, OR, NOT to limit, broaden and define the search results.
- Boolean search allows the combination of different elements to conduct a search and utilizes a search engine to its fullest potential.
- By using Boolean search, recruiter can narrow down the pool of candidates they are presented with by specifically looking for “**keywords**” required in that role.

Elements of Boolean search:



- **AND:** placing AND between search keywords will allow user's results to include both (or all) of the keywords. The search terms that follow the AND must appear in the search results.
- **OR:** user writes OR when he/she wants to search for something that has the possibility of including either set of search terms. All combination possibilities will come up.
- **NOT:** when a user does not want a specific search term to appear in the results, he/she writes NOT after the preferred search term. This will prevent the terms from coming up
- **Quotation marks "":** when users want to search for an exact phrase, they use quotation marks around that phrase.
- **Parentheses ():** placing parentheses allows separation of the terms and preference to be given to specified ones.
- **Asterisk:** Put an asterisk at the end of your keyword if you would like to include all of its **variations**. For **example:** recruit* = recruiter, recruitment, recruiting

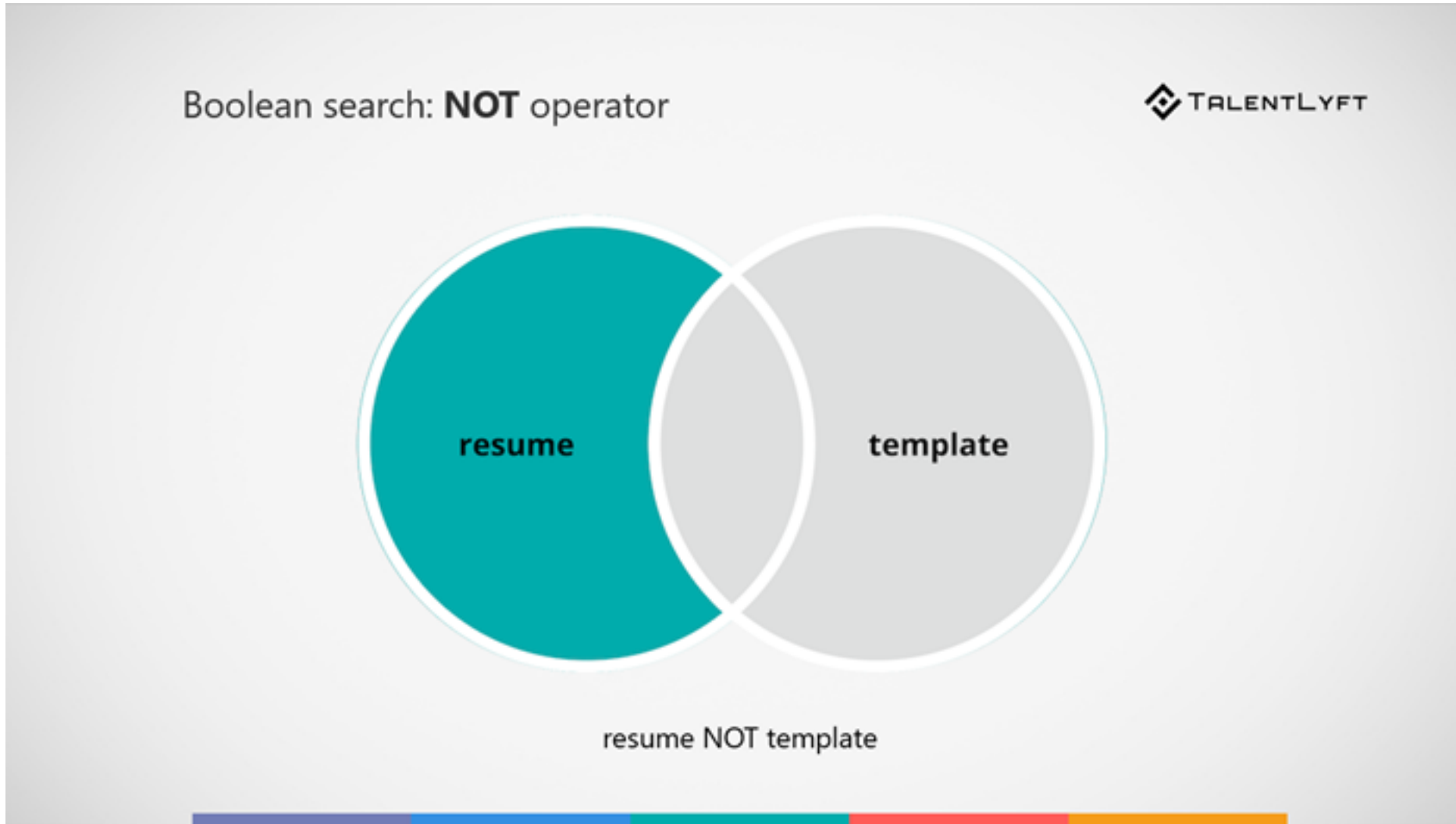
AND

If you add **AND** operator **between** your two keywords, the search results will show only results that include **both** of your keywords.



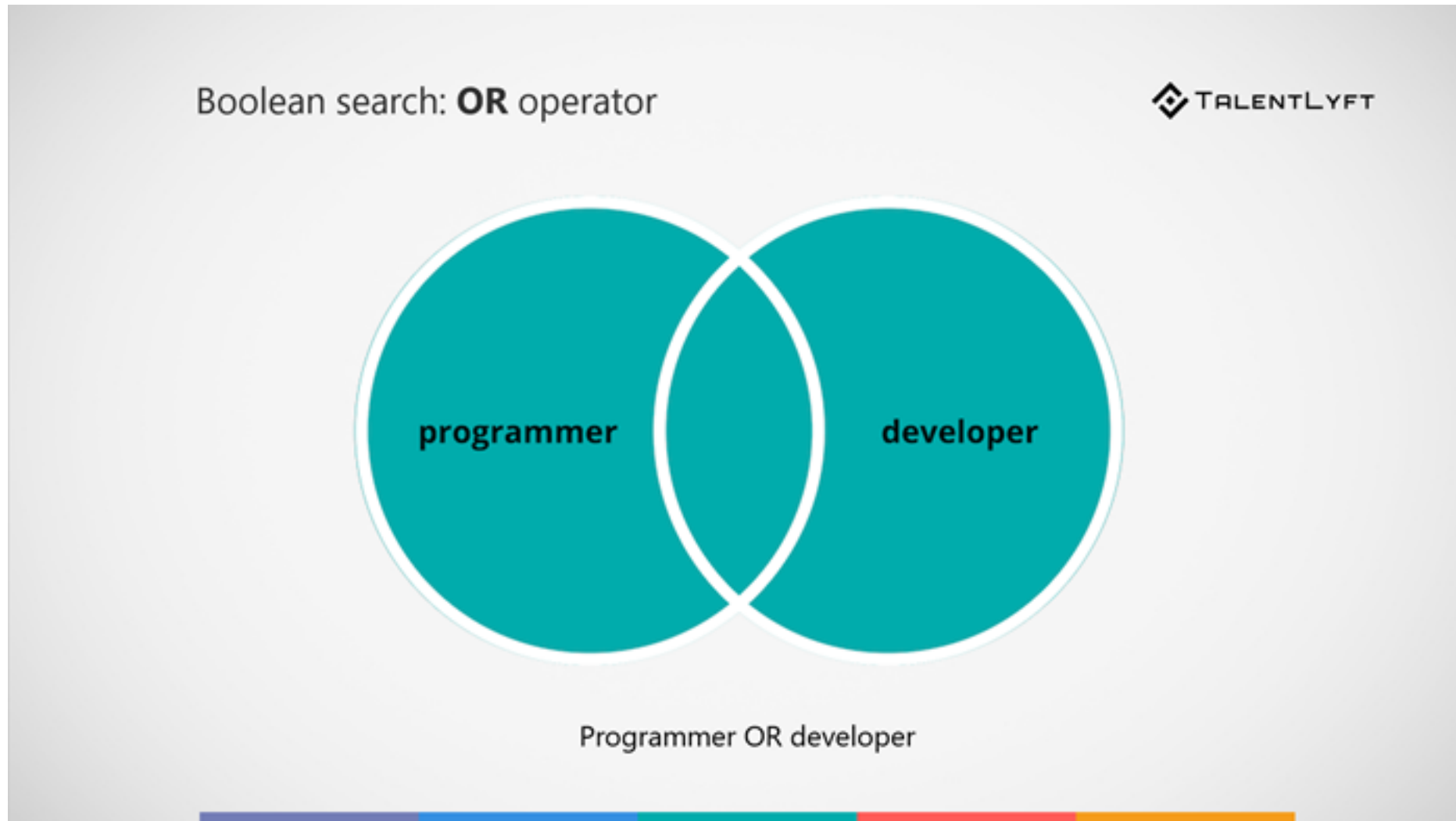
NOT

If you add **NOT** operator **between** your two keywords, the search results will show **only** results that contain the **first** keyword, but **not** the **second** one.



OR

If you add **OR** operator **between** your two keywords, the search results will show results that include **either** of the two keywords or **both** of them simultaneously.



Examples

A
Physics
Bangalore

B
Physics
Chennai

C
English
Bangalore

- “Physics” AND “Bangalore” - *Result A*
- “Physics” OR “Bangalore” - *Result A, B, C*
- “Physics” AND “English” - *No Result*
- (“English” OR “Physics”) AND “Bangalore” - *Result A, C*
- (“English” OR “Physics”) NOT “Bangalore” - *Result C*
- (“English” OR “Physics”) AND (“Bangalore” OR “Chennai”) - *Result A, B, C*